



Request for Qualifications (RFQ) for Design-Build Services for the Covina Senior and Community Center Design-Build Project at Kelby Park

Addendum #2 Issued: June 27, 2017

The changes in this Addendum shall be included in the RFQ and this Addendum will be part of the RFQ documents. All conditions not affected by this Addendum will remain unchanged.

Item 1 - 2.5 RFQ and RFP Schedule:

2.5 RFQ and RFP Schedule is amended as follows:

The following is the anticipated schedule for the RFQ and RFP process and Award of the Design-Build Contract:

Milestone	Date/Time
1. RFQ issued	June 15, 2017
2. RFQ Mandatory Pre-Submittal Meeting and Site Visit at Kelby Park, 815 N. Barranca Avenue, Covina, California 91723	June 26, 2017, 10:00 AM
3. Part A Qualification Requests for Clarification Deadline	July 3, 2017, 2:00 PM
4. Part A Qualifications Due	July 11, 2017, 2:00 PM
5. Invitation to shortlisted proposers to submit Part B Proposals	July 18, 2017
6. Mandatory Pre-proposal Meetings (tentative)	July 24 and 25, 2017
7. Part B Proposal Requests for Clarification Deadline	July 27, 2017
8. Final Addenda Issued (if required)	July 31, 2017
9. Part B Proposal Deadline	August 3, 2017, 2:00 PM August 7, 2017, 11:00 AM
10. Interview (if required)	August 10, 2017 August 14, 2017
11. Notification of Best Value Proposer	August 14, 2017 August 15, 2017
12. City Council award of contract (tentative)	TBD August/September, 2017

Item 2 - Part II Essential Requirements for The Design-Build Entity:

Question A-2 is amended as follows:

- A-2 Does the General Contractor have a liability insurance policy with a policy limit of at least ~~\$2,000,000~~ **\$3,000,000** per occurrence and ~~\$4,000,000~~ **\$3,000,000** aggregate and in conformance with requirements in Section 4.2 of the RFP, from a California admitted company?

Item 3 - Part II Essential Requirements for The Design-Build Entity:

Question B-2 is amended as follows:

- B-1 Does the Architect Member have a professional liability insurance policy with a policy limit of at least ~~\$1,000,000~~ **\$2,000,000** per occurrence and \$2,000,000 aggregate?

Item 4 - Exhibit A, Page 6, Part A Pre-Qualification Questionnaire Evaluation Summary:

The second to last row in the table is amended as follows:

HUD/US Section 3 Business Concern

15% of total rating points **when DBE is in compliance with 24 CFR Part 135.40 (c) (2). Must complete additional form: Section 3 Business Certification Form Joint Venture (attached to this Addendum).**

Item 5 - Exhibit A, Page 31, Subpart B, Project Experience:

This Subpart is amended as follows:

SUBPART B: **PROJECT EXPERIENCE**

Include projects that demonstrate the proposer's successful management of design-build projects for public entities in California within the last eight years, which incorporate similar aspects (community spaces, recreation facilities, parks, and/or other public facilities) to those required for this project, and delivery of the projects on time or ahead of schedule and within budget. Include information that demonstrates proposer's experience with Federal and State funding.

General Contractor Member must include at least two (2) design-build projects. **Architect Member** must include at least (1) design-build project.

General Contractor Member – Use the following form **B.1 Contractor: PROJECT SUMMARY** to provide details for up to four relevant projects completed within the last ~~ten~~ **eight** years.

Architect Member – Use the following form **B.2 Architect: PROJECT SUMMARY** to provide details for up to four relevant projects completed within the last ~~ten~~ **eight** years in which the Architect Member has been the Architect of Record.

Each project will be awarded up to 20 points.

Attachment:

Section 3 Business Certification Form Joint Venture

SECTION 3 BUSINESS CERTIFICATION FORM—JOINT VENTURE

Federal Compliance Form--To be submitted with Bid to be Responsive to Section 3

24 CFR Part 135.40 (c) (2)

A section 3 joint venture means an association of business concerns, one of which qualifies as a section 3 business concern, formed by written joint venture agreement to engage in and carry out a specific business venture for which purpose the business concerns combine their efforts, resources, and skills for joint profit, but not necessarily on a continuing or permanent basis for conducting business generally, and for which the section 3 business concern:

- (i) is responsible for a clearly defined portion of the work to be performed and holds management responsibilities in the joint venture; and
- (ii) Performs at least 25 percent of the work and is contractually entitled to compensation proportionate to its work.

Joint Venture Entity _____ Date _____

Address of Business _____

Street

City

Zip Code

Type of Business:

☐ Corporation

☐ Partnership

☐ Joint Venture

E Mail Address _____

☐ Telephone or ☐ Mobile contact

Owner/Authorized Agent/Print Name _____

The above-mentioned business concern certifies that they are a Section 3-qualified business based on the qualification of the business partner (State name of qualifying Section 3 Business Concern, documented by separate submittal) _____; this business:

_____ Is responsible for _____ % of work to be performed (describe in an attachment)

_____ Holds management responsibilities in the joint venture (describe in an attachment)

_____ Performs at least 25% of the work (describe in an attachment)

_____ Is contractually entitled to compensation proportionate to its work (describe in an attachment)

I hereby certify that the information provided here is true and correct and understand that any falsification of any information provided could subject me to disqualification and punishment under the law.

Authorized Name (Print) and Signature and Title _____

Date _____

SECTION 3 BUSINESS CONCERN—JOINT VENTURE DETERMINATION

Based on the documentation submitted for our review we have determined that this business concern:

Is a qualified Section 3 business concern. ☐ Is not a qualified Section 3 business concern. ☐

Does ☐ or Does Not ☐ qualify for a bid preference for the federally funded construction project identified below.

CDBG Project Number:

Project Name

Project Location

601862-16

Covina Senior Center Demolition

Kelby Park, Covina

Comments _____

City of Covina, Local Contracting Agency

Nuala Gasser, Section 3 Coordinator

Date of Determination _____